SYOSSET CENTRAL SCHOOL DISTRICT MONTHLY MEETING JANUARY 14, 2019

SUMMARY OF MEETING AGENDA

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- 1. Call to Order
- 2. Audit Committee Meeting 6:00 p.m.
- 3. Executive Session, if necessary
- 4. Monthly Public Meeting 8:00 p.m.
- 5. Approval of Minutes
 - 1. December 17, 2018
- 6. Financial Reports
- 7. Review of the Monthly Report of the Superintendent and such other items as may be appropriate
 - Students
 - Championship Fall Athletic Teams
 - Instruction
 - Math for Everyone Presentation
 - Administration
 - First Budget Information Meeting for 2019-2020 Budget
- 8. Correspondence
- 9. Legislative Items State and Federal Level
- 10. Audience to the Public

The Syosset Board of Education and Administration welcome your attendance at Board of Education meetings. The meetings will also be broadcast on the District Radio Station, WKWZ 88.5 FM. The Board of Education recognizes the value of community participation. As such, Audience to the Public affords residents of the District the opportunity to address the Board of Education.

The procedure for public participation during that portion of the meeting designated for this purpose is:

- Those who wish to speak during Audience to the Public must first be recognized by the Chair.
- Residents must enter their full name and address into the Register located at the microphone before they speak.
- Each resident will have four minutes to address the Board of Education, which may be extended at the discretion of the Chair for good cause.
- The Board of Education and/or Administration will do their best to provide an immediate response to the resident's question. Following the initial question, the resident will be permitted one follow-up related question or statement.
- The Board will not permit "polling" of Board members by guest speakers.
- Any resident who would like to address the Board of Education a second time after their initial four-minute turn, may do so after every other resident-audience member has the

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- opportunity to address the Board of Education, and if time permits.
- Neither the Board of Education nor Administration will identify a specific student or staff
 member by name, or by providing personably identifiable information at any time during the
 meeting; including but not limited to, during that portion of the meeting designated for the
 purpose of public participation. Neither the Board nor Administration will discuss questions
 from the public regarding collective bargaining negotiations, personnel matters, student
 matters, or legal matters.

The Board of Education is aware that someone may seek to speak about a personnel issue involving a staff member, or occasionally a student. It has not been the practice of this Board to entertain public discussion of specific personnel matters, and certainly any comments or statements regarding individual student issues. The reason for our inability to address these matters of concern is the Board's important responsibility, imposed upon us by the Education Law of the State of New York and Federal statutes, to protect the rights that employees generally have to a reasonable expectation of privacy with respect to such matters as their appointment, promotion, and employment history. Various Federal and State statutes protect the privacy interests of students which, of course, the Board follows to the letter of the law. Another reason for the policy is that the Board cannot enter into a dialogue with the community on the merits of any particular employee, since the teacher's expectation of privacy precludes the Board from speaking frankly, and from sharing information of a confidential or privileged nature concerning the employee with the general public. To do otherwise would interfere with the employee's due process right to be heard in an appropriate and private forum. Consequently, Boards of Education are not free to engage in public discussion as to the competence or ability of particular staff members. We are advised that the law prohibits such discussions regarding students. Hence, the Board will not respond to any comments from the public regarding particular staff members from those who seek to make a statement. The Board will not entertain any statements regarding any student. To do so opens to public debate something that must remain private. The Board of Education hopes that you understand its responsibility to ensure that the privacy and due process rights of staff and students are fully protected. The only way to meet this duty is to avoid any and all public commentary concerning individual staff and students. If anyone in the audience believes that it is necessary to communicate with the Board of Education regarding these matters, the Board will accept written statements delivered to the Board in a confidential fashion. Hence, we strongly urge that you refrain from such statements.

11. Discussion Items

12. Unfinished Business

13. New Business

- A. APPOINTMENTS, TRANSFERS, REASSIGNMENTS, RESIGNATIONS AND RETIREMENTS.
 - 1. Approval of Staff Changes
 - 2. Additional Pay Coaches
 - 3. Recreation Program 2018/2019
 - 4. Appointment of Continuing Education Staff, Spring 2019
- B. SCHOOL DISTRICT MANAGEMENT AND PROPOSED POLICIES
 - 1. Committee on Special Education Minutes
 - 2. Committee on Preschool Special Education
- C. PURCHASING AND FINANCIAL OPERATIONS

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- 1. Authorization for Special Education and/or Nursing Contracts
- 2. Authorization for Contracts for Federal Part B Funds
- 3. Approval of Student Club Charters
- 4. Acceptance of the Internal Audit Reports
- 5. Authorization for Adjustments to Budgetary Reserves 2018-19
- 6. Authorization for Service Contracts
- 7. Disposal of Broken, Surplus and/or Obsolete Equipment and Books
- 8. Authorization for Piggybacking

14. Adjournment

15. Resolutions

** There will be a Budget Information Meeting followed by the Monthly Board of Education Meeting on Monday, February 11, 2019 at 8:00 p.m. in the South Woods Middle School Auditorium.

RESOLUTION NO. APPROVAL OF STAFF CHANGES

NAME	POSITION	DATE	SCHOOL	STEP
ARENA, Julia	Mathematics Teacher - Long-term Substitute	12-21-18	SHS	M.A Step 1
MCGOVERN, Michelle	ENL Teacher - Part-time (.8)	01-04-19	RL	M.A Step 1
PELLICONE, Laura	Elementary Education Teacher - LTS	01-04-19	BAYLIS	M.A Step 1
POMERANTZ, Dr. Jeffrey	School Psychologist - Long-term Substitute	12-17-18	HBT	D.R Step 10

COMPLETION OF ASSIGNMENT - LONG-TERM SUBSTITUTES
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MCGOVERN, Michelle	ESL Teacher - Long-term Substitute	01-03-19	Robbins Lane
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RETURN FROM LEAVE

MEDINA, StefanieESL		
Teacher12-22-18Robbins		
Lane		

NON-INSTRUCTIONAL CHANGES

RESIGNATIONS

SACKLOW, Helen	School Monitor - Part-time	09-26-18	Baylis	Personal Reasons
WEBER, Kathleen	Typist Clerk - 200 Day	01-30-19	HBT	Retirement

TERMINATION

NIEDERFER, Lori	School Monitor - Part-time	01-14-19	Willits	

COMPETITIVE PROMOTIONAL APPOINTMENT - FULL-TIME

GREGORY, Maria	IT Specialist III - #18621P	01-15-19	Business Office	60 Day Probation

NON-COMPETITIVE APPOINTMENT - PART-TIME

NOBLE, Jessica	School Monitor - Part-time	01-10-19	South Grove
NEUSCHAEFER, Brian	School Monitor - Part-time	12-17-18	Berry Hill
IRWIN, Eileen	School Monitor - Part-time	11-19-18	Robbins Lane
MAZZARA-CROCE, Krista	School Monitor - Part-time	01-08-19	South Grove

REQUEST FOR LEAVE

MACCHIA, Ann Typist Clerk - 200 Day	01-14-19	Walt Whitman	Intermittent Family Medical Leave
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APPROVAL OF REQUEST FOR FAMILY MEDICAL LEAVE OF ABSENCE

LYNCH, Deborah	Special Education Teacher	01-09-19 through 01-11-19	Family Medical Leave	SHS
SIMS, Kimberly	Physical Education Teacher	12-12-18 through 03-19-19	Family Medical Leave	RL

APPOINTMENT OF PERMANENT SUBSTITUTE STAFF

AUSTIN, John	Permanent Substitute (Physical Education)
SMITH, Christine	Permanent Substitute (Childhood Ed B-2, SWD B-2)

APPOINTMENT OF TUTOR STAFF - DELETE

CAVANAUGH, Suzanne	
RAVO, Peter	

APPOINTMENT OF TEACHING ASSISTANT SUBSTITUTE STAFF - DELETE

BELL, Janet

RESOLUTION NO. ADDITIONAL PAY - COACHES

RESOLVED, that as a result of extended seasons, additional pay is being approved for the following coaches:

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Varsity Boys Cross Country	CAFIERO, Rich	11	\$1367.05
Varsity Boys Cross Country	CORETTE, Dean	09	\$806.00

RESOLUTION NO. RECREATION PROGRAM 2018/2019

RESOLVED, that the following Recreation Program personnel be employed for the 2018/2019 school year:

Recreation Specialists

ARNONE, Tyler	\$30.50
CALAMIA, Rosanna	\$30.50
COOK, Leslie	\$30.50
DIGIORGIO, Karen	\$30.50

RESOLUTION NO. APPOINTMENT OF CONTINUING EDUCATION STAFF, SPRING 2019

RESOLVED, that the following continuing education staff will be employed for the 2018/2019 school year.

NAME	COURSE	SALARY
ABRAHAM, Peter	Lifeguard	\$14.30/hr
LYNCH, Carol	Swimming	\$25.00/hr
LYNCH, Carol	Water Aerobics	\$50.00/hr
MARCHETTA, Joseph	Badminton Sub	\$35.00/hr
QUINN, Barbara	Basketball - Session A	\$28.00/hr
SEITZ, Kathryn	CPR/AED for the Professional	\$25.00/hr
SEITZ, Kathryn	Lifeguard Training Review	\$35.00/hr
ST. JOHN, James	Badminton Advanced	\$35.00/hr
TOZER, Terri	CPR/AED for the Professional	\$25.00/hr
TOZER, Terri	Lifeguard Training Review	\$35.00/hr
ADLMAN, William	Flip This House	\$40.00/hr
BARD, Shain	Basic Drawing	\$35.00/hr
BATES, Rick	Tennis Beginner	\$35.00/hr
BATES, Rick	Tennis Intermediate	\$35.00/hr
BATES, Rick	Tennis Advanced	\$35.00/hr
CARRA, Lawrence	Basketball - Session B	\$28.00/hr
CRONIN, Joseph	Tai Chi - SYO/Woodbury Park	\$30.00/hr
FOX, Birdie	Canasta Beginner	\$67.00/hr
FOX, Birdie	Canasta Beginner Express	\$67.00/hr
FOX, Birdie	Canasta II	\$67.00/hr
FREGARA, Sabrina	Yoga	\$60.00/hr
FUCCI, Stacey	One Stroke Painting	\$35.00/hr
FUCCI, Stacey	One Stroke Painting II	\$35.00/hr
KADEN, Steve	Pickleball	\$30.00/hr
KIMOTO, Lisa	Ebay for Beginners & Intermediate	\$40.00/hr
KING, John	Mangia! Pasta Night	\$50.00/hr
KING, John	Romantic Dinner for 2	\$50.00/hr
KING, John	Small Plates - Tapas	\$50.00/hr
KING, John	Soup's On!	\$50.00/hr
KING, John	Vegan Delight! Italian	\$50.00/hr
KWAK, Jeongdae	Badminton Beginner & Intermediate	\$35.00/hr
LOGAN, Peter	Volleyball Advanced	\$35.00/hr
LOGAN, Peter	Volleyball Recreational	\$35.00/hr
MALONE, Joseph	Microsoft Excel Part I	\$40.00/hr
MALONE, Joseph	Microsoft Excel Part II	\$40.00/hr
MILLER-SMALL, Donna	Siamese Mah Jong	\$67.00/hr
MILLER-SMALL, Donna	Relax & Heal Reiki	\$67.00/hr
FIORE, Richard	Rhythm Dancing	\$55.00/hr
MARTINEZ, Margaret	Yoga - Hatha Flow	\$60.00/hr

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January 14, 2019

MARTINEZ, Margaret	Yoga - Vinyasa Flow	\$60.00/hr
NAPOLEONE, Ingrid	Spanish for Daily Use	\$40.00/hr
NEMETH-DARR, Debra	Jewelry Workshop Pendant	\$30.00/hr
NEMETH-DARR, Debra	Jewelry Workshop Bracelet	\$30.00/hr
OCASIO, Wanda	Acrylic Landscape Painting	\$35.00/hr
PIZZIMENTI, Mary Elizabeth	Italian - Beginner	\$38.00/hr
SPIRO, Janet	Zumba	\$55.00/hr
RODRIQUEZ, Carolann	Dancercise	\$65.00/hr
RODRIQUEZ, Carolann	Line Dancing	\$65.00/hr
SILBER, Paulette	Gentle Yoga	\$60.00/hr
SILBER, Paulette	Meditation	\$60.00/hr
SILBER, Paulette	Tai Chi	\$60.00/hr
SCHULTE-SMITH, Kelly	Mosaic Art	\$30.00/hr
SCHULTE-SMITH, Kelly	Wire Weaving	\$30.00/hr
SPIRO, Lawrence	Piano/Keyboard Beginner I	\$50.00/hr
SPIRO, Lawrence	Piano/Keyboard Beginner II	\$50.00/hr
TUCCI-DIPALO, Lucia	Yoga	\$60.00/hr
VANHORN, Charles	Watercolor Painting	\$36.00/hr
VANHORN, Lucy	Irish Tea Party	\$50.00/hr
VANHORN, Lucy	Latin American Holiday	\$50.00/hr
YOUNG, Stephanie	Crocheting Intermediate & Advanced	\$21.00/hr
YOUNG, Stephanie	Knitting Beginner & Advanced Beginner -	\$21.00/hr
	Syosset/Woodbury Park	
YOUNG, Stephanie	Knitting & Crocheting - Tuesday & Wednesday	\$21.00/hr

RESOLUTION NO. COMMITTEE ON SPECIAL EDUCATION MINUTES

WHEREAS, the Committee on Special Education and Sub-CSE is responsible for identification and education of children with disabilities, and

WHEREAS, the Board of Education has received and reviewed the minutes of the CSE and Sub-CSE minus the names of the students, and

WHEREAS, the Board of Education may request the CSE and Sub-CSE to reconsider any of these recommendations, therefore be it,

RESOLVED, the Board of Education has reviewed and approves of said minutes and will arrange for the implementation of the submitted CSE records:

COMMITTEE ON SPECIAL EDUCATION MEETINGS

November 26; December 3, 10, 13, 14, 17, 18, 19, 20

SUB-COMMITTEES ON SPECIAL EDUCATION MEETINGS

Syosset High School - November 13, 14, 16, 20, 21, 26, 29, 30
South Woods M.S. - November 19; December 4, 6
Berry Hill Elementary - November 30
Robbins Lane Elementary - December 6
South Grove Elementary - November 21, 29
Village Elementary - December 10
Walt Whitman Elementary - December 5, 12
Out of District - December 5

RESOLUTION NO. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

WHEREAS, the Committee on Preschool Special Education is now directly responsible to the Board of Education for its findings under Chapter 243, and

WHEREAS, the Board of Education must arrange for all special placements for services for Children of the Syosset Central School District, and

WHEREAS, each member of the Board of Education has received a copy of said recommendations, minus the names of the children presented, for their information, now, therefore be it

RESOLVED, that the Board of Education hereby resolves to arrange for the recommendations of the Committee on Preschool Special Education meeting of:

December 4, 2018

December 11, 2018

December 13, 2018

December 18, 2018

December 20, 2018

RESOLUTION NO. AUTHORIZATION FOR SPECIAL EDUCATION AND/OR NURSING CONTRACTS

WHEREAS, the Syosset Central School District wishes to initiate and/or continue contracts with services providers for essential instructional and supplemental special education services, including services according to students' IEPs, and that affect the ongoing operations of the District as per the attachment, and

WHEREAS, all vendors will be selected based upon student needs, continuity of service, financial and logistical considerations, and

WHEREAS, the Syosset Central School District both performed an RFP and participates in the North Shore Cooperative for some of the services, therefore be it

RESOLVED, that the President of the Board of Education is authorized to sign contracts with the various vendors and that in her absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, and/or Adele Bovard, Deputy Superintendent of Schools, as the Board's designee, are authorized to sign contracts, and be it further

RESOLVED, that purchase orders for contracts for the 2017-18 and 2018-19 school years be issued for amounts approximating the proposed costs listed. Final determination of certain costs is made by the State and is subject to change. Resources for the above are within the General or Special Aid Fund.

VENDOR	DESCRIPTION	COST
Westbury UFSD	SY 2018-19	Tuition rate set by
	District of Residence (DOR)	the Education Law
		Section 3602-c
Westbury UFSD	SY 2017-18	Tuition rate set by
	District of Residence (DOR)	Education Law
		Section 3602-c
Kings Park CSD	SY 2018-19	Tuition rate set by
	District of Residence (DOR)	Education Law
		Section 3602-c
NSSA	Behavior Int. Consult	\$150/hr.
	Behavior Int Svc. – Teacher ABA Paraprofessional	\$85/hr.
	Parent Training	\$150/hr.
	Parent Training Workshop (Sm grp)	\$200/hr.
	Beh. Inv. Svc. Teacher (home tutoring/instruction)	\$85/hr.
	Behavior Intervention services – Supervision	\$150/hr.
	Consultant Teacher of 1:1 Aide	\$85/hr.
	Intensive Clinical Support Instructor	\$100/hr.
	Functional Behavior Analysis	\$150/hr.
	Staff Development and Training	\$150/hr.
	Transition Planning and Services	\$150/hr.
	Job Coach/Aide	\$60/hr.
	Resource Room/Learning Center	\$85/hr.
	Speech Language Consultation	\$200/hr.

RESOLUTION NO. AUTHORIZATION FOR CONTRACTS FOR FEDERAL PART B FUNDS

WHEREAS, Federal funds are required to pass through the school district to be remitted to outside special education programs, the Syosset Central School District must have contracts with the approved special education programs (ASEPs), and

WHEREAS, programs on the attached list have been designated as ASEPs, therefore be it

RESOLVED, that the President of the Board of Education is authorized to sign contracts with the various vendors and that in her absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, and/or Adele Bovard, Deputy Superintendent of Schools, as the Board's designee, are authorized to sign contracts, and be it further

RESOLVED, that contracts be issued for an amount not to exceed \$571.00 per pupil for full allocation and \$190.00 per pupil for related services only for 619 funds, a maximum of \$1,406.00 per pupil for full allocation and \$469.00 per pupil for related services only for 611 funds for the 2018-19 school year. Resources for the above are to be paid from the Special Aid Fund and from Federal sources.

School Section 619 Funds (Pupils with	Full Allocation	Related Services Only
disabilities aged 3-5)	Cost 2018-19 Per	Cost 2018-19 Per
	Student	Student
All About Kids	\$571	\$190
Section 611 Funds (Pupils with disabilities	\$	\$
aged 3-21)		
CDD	\$1,406	
All About Kids	\$1,406	\$469
Interdisciplinary Center for Child Development	\$1,406	

RESOLUTION NO. APPROVAL OF STUDENT CLUB CHARTERS

WHEREAS, Section 172.2 of the Commissioners Regulations require that the Board of Education make regulations for the establishment, operation, and maintenance of extra classroom activities and for the safeguarding, accounting and audit of all monies received, and

WHEREAS, as part of these regulations, all school clubs that are established in grades five through twelve will be required to submit a school charter for Board of Education approval, therefore be it

RESOLVED, that the President of the Board of Education is authorized to sign student club charters and that in her absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, and/or Adele Bovard, Deputy Superintendent of Schools, as the Board's designee, is authorized to sign charters, and be it further

RESOLVED, that all 2018-19 student club charters are approved by the Board of Education.

SOUTH WOODS MIDDLE SCHOOL	Girls Who Code Club
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RESOLUTION NO. ACCEPTANCE OF THE INTERNAL AUDIT REPORTS

WHEREAS, the Syosset Central School District has engaged the services of R.S. Abrams to conduct an internal audit for the school year 2017-2018, and

WHEREAS, the Board of Education has received reports of the findings of such audits, therefore be it

RESOLVED, that the Syosset Central School District accepts the internal audit reports and the corrective action plan.

RESOLUTION NO. AUTHORIZATION FOR ADJUSTMENTS TO BUDGETARY RESERVES 2018-19

WHEREAS, the Syosset Central School District has enhanced financial and budgetary stability by the legal establishment of reserves authorized by General Municipal law, and

WHEREAS, in accordance with the budget development plan for the 2018-2019 school year, the Board of Education approves reductions to the reserve funds in amounts not to exceed:

\$3,000,000 from the Employee Retirement System Reserve \$730,000 from the Workers' Compensation Reserve \$100,000 from Employee Benefits Accrued Liability Reserve \$50,000 from the Unemployment Reserve

RESOLVED, that the Syosset Central School District approves reductions to the reserves in an amount not to exceed \$3,880,000.

RESOLUTION NO. AUTHORIZATION FOR SERVICE CONTRACTS

WHEREAS, the Syosset Central School District wishes to initiate and/or continue service contracts with vendors for essential supplemental computer, administrative and facilities services that affect the ongoing operations of the district, therefore be it

RESOLVED, that the President of the Board of Education is authorized to sign contracts with the various vendors and that in her absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, and/or Adele Bovard, Deputy Superintendent of Schools, as the Board's designee, are authorized to sign contracts, and be it further

RESOLVED, that purchase orders for contracts for the 2018-19 school year be issued to the vendors on the attached list. Resources for the above are within the General Fund.

VENDOR	DESCRIPTION	COST
MercyFirst	Title I Pass Through Funding	
	9/1/2018 - 8/31/2019	
	Academic remediation services	\$46.44 ph.
	Vocational skills tutoring	\$46.44 ph.
	Program supervision	\$16,000.00 not to
		exceed
	Supplies & Equipment purchases	\$779.00 not to
		exceed
	Total amount not to exceed unless	
	there is a carryover from prior year to	\$49,082.00
	be determined & posted by NYSED	
Hofstra University	License agreement for Syosset High	
	School commencement exercise 2018-2019	\$16,726.64/estimate
Nassau County Board of	Rental of DS 200 scanners & tabulators,	See attached
Elections	AutoMark Ballot Marking Devices and	Schedule(s) A & B
	PDF Ballot Files	
	DS200 Scanner & Tabulator	\$300.00 per machine
	AutoMark Ballot Marking Device	\$150.00 per machine
	PDF Ballot Files 1 machine/1 absentee	\$50.00
	ballot	
	Inspector Training	\$25.00 per inspector
	DS200 Keys1 set per DS200	
	AutoMark Keys1 set per polling place	
Saint Anthony's High	Use of Facilities License Agreement	Not to Exceed
School	Term: 1/16/2019 – 2/21/2019	\$2,520.00
	Overtime per 30 minutes plus additional	\$200.00/per 30
	charges for personnel	minutes/est.
		Subject to negotiated
		agreement by legal
		counsel

RESOLUTION NO. DISPOSAL OF BROKEN, SURPLUS AND/OR OBSOLETE EQUIPMENT AND BOOKS

WHEREAS, equipment and books have been determined to be broken, surplus and/or obsolete, and

WHEREAS, it is in the best interest of the School District to dispose of such broken, surplus and/or obsolete equipment and/or books, therefore be it

RESOLVED, that such broken, surplus and/or obsolete equipment and books will be disposed of in a manner that services the best interest of the Syosset Central School District, and be it further

RESOLVED, that the Superintendent of Schools, or his designee is hereby authorized to proceed with the disposal of surplus, broken and/or obsolete equipment, supplies and books.

RESOLUTION NO. AUTHORIZATION FOR PIGGYBACKING

WHEREAS, the South Hampton UFSD has made available to other municipalities a contract for the purchase of Library Supplies, Furnishings and Equipment - Bid #SPS17-015 1st Ext., and

WHEREAS, said contract for the purchase of Library Supplies, Furnishings and Equipment - Bid #SPS17-015 1st Ext., was let for bid consistent with the requirements of General Municipal Law, Section 103, and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the bid requirements of General Municipal Law, Section 103, now therefore be it

RESOLVED, that the Board of Education hereby authorizes the purchase of Library Supplies, Furnishings and Equipment - Bid #SPS17-015 1st Ext., from the South Hampton UFSD in accordance with the requirements of General Municipal Law, Section 103.